



2010 Vendor Information

Below you will find our general vendor information as well as an application for you to submit if you are interested in being a vendor during 2010 Jug Tavern Festival. Jug Tavern Festival is scheduled for:

September 10th and 11th, 2010

(* This may vary depending on the weather, events held in the immediate area, and crowds.)

Maintenance

- You are responsible for cleaning the tables and grounds under and immediately surrounding your tent or trailer continuously during the entire event. All concessionaires who are cooking with grease are responsible for proper disposal of the grease. All deliveries must be made before 4:00 p.m. in the food/booth areas.

Security

- The City of Winder Police Department will be monitoring the site for this event. It is still your responsibility to remove any money or valuable items. Please secure you booth with sidewalls if attending for the two days of this event. The City of Winder is not responsible for the security or protection of the property and merchandise of exhibitors and concessionaires. Each exhibitor and concessionaire should take precautions to avoid theft or damage to such property.

Local and National Fire Codes

- Fire lanes identified along the midway shall remain open at all times for emergency apparatus. High-pressure cylinders, including LP Gas cylinders shall be securely fastened to prevent tipping. At least one 40-B: C rated fire extinguisher is required for all food vendors and where flammable or combustible liquids are used, stored or dispensed. Minimum fire extinguisher requirements for all other vendors in every tent, canopy and temporary membrane structure are as follows: 200 to 500 sq. ft.; One two-A: 10-B: C, 501-1,000 sq. ft; Two 2-A: 10-B: C.

Insurance Requirements for All Vendors

- The EXHIBITOR/CONCESSIONAIRE shall indemnify and hold harmless the CITY OF WINDER and its agents, employees, elected body and volunteers from and against all claims, damages, losses and expenses, including but not limited to attorney's fees, arising out of or resulting from (i) the conduct or management of the Premises or of any business therein, (ii) any act, omission, or negligence of

the EXHIBITOR/CONCESSIONAIRE or the partners, directors, officers, agents, employees, invitees or contractors of the EXHIBITOR/CONCESSIONAIRE (iii) any accident, injury or damage whatsoever occurring in or at the Premises. EXHIBITOR/CONCESSIONAIRE hereby expressly indemnifies the CITY OF WINDER for the consequences of any negligent act or omission of the CITY OF WINDER, its agents, employees, and volunteers, unless such act or omission constitutes gross negligence or intentional misconduct.

Conduct

- Event vendors shall conduct themselves at all times in an acceptable manner. If vendor fails to conduct themselves in an acceptable manner, as deemed appropriate by Event Staff or the Winder Police Department, then the vendor will forfeit all monies paid and be removed from the remainder of the event.

Vendors/Booths

- The City of Winder Events committee reserves the right to limit the number of vendors selling similar merchandise. This is the purpose for good descriptions and pictures of your products.
- Vendors cannot share booths. One vendor per application.
- Food vendor booths must be kept up within health standards. The City of Winder is exempt from Health inspections but requests the cleanest environment and food kept and handled properly.
- Vendors must furnish extra lighting, tables, chairs etc.
- Your space will need to be cleaned of all trash before you leave. There is to be strictly no dumping of any substance on the grounds.
- You are required to bring your own power cords to reach the electrical panels; cords will not be provided. Limited power is available. Generators are welcomed.
- No stakes or pegs of any kind are allowed to be driven into the blacktop.
- Sandbags work best to hold down tents. You are responsible to secure your tents and provide your own sandbags as needed. If you will need to use a microwave(s) or deep fryer(s) you will need to supply your own power.
- Tear down will be immediately following the event

Booth Sizes/Prices

Food Vendor Space – \$200.00 Both Days

Craft Vendor Space (10x10) - \$50.00 One Day - \$90.00 Both Days

Non-selling/non-profit vendor - \$35.00 One Day - \$60.00 Both Days

- Set up times will be the day before or the day of the event. No vehicles will be allowed to be in the event area one hour before event time.
- **No exhibitor/concessionaire will be allowed to set up unless the space to be occupied has been paid in full ten days prior to the event.**
- Please complete, sign and submit the application below along with photos of your booth and/or merchandise to sell. Fees must accompany registration. All returned checks will be assessed a \$35.00 fee.

Mail the completed application with payment to:
City of Winder Events
P O Box 566
Winder, Ga. 30680

Any questions or concerns please contact John Janick at 678-425-9082.



City of Winder Jug Tavern Vendor Application

Company Name _____

Your Name _____ Phone Number: _____

Address: _____ City: _____ State: _____ Zip: _____

Email Address: _____

Description of item(s) to be sold: _____

Please explain what kind of display units you have to compliment your booth (i.e. tall frames, racks, trailer, gill, or anything that would block the next booth, etc. If trailer please give size of trailer)

BOOTH ACCOMIDATIONS		
I would like		Food Vendor Booth at \$200.00 (Size unlimited) both days of event
qty		
I would like		Craft Vendor Booth at \$50.00 (10x10) one day
qty		
I would like		Craft Vendor Booth at \$90.00 (10x10) both days
qty		
I would like		Non-Selling/Non-Profit Booth at \$35.00 (10x10) one day
qty		
I would like		Non-Selling/Non-Profit Booth at \$60.00 (10x10) both days
qty		
I would like		Food Vendor Booth at \$200.00 (Size unlimited) both days of event
qty		

I will need		Electricity at a \$25.00 fee at my booth
qty		
		What voltage of Electricity?
		How many plugs are you using
		If Doing 1 day of event which day (Friday/Saturday)

TOTAL AMOUNT ENCLOSED	
Booth Accommodations	\$
Electricity	\$
TOTAL DUE	\$

Do you have any special handicapped requests? If so, please be specific:

I have read and understand the City of Winder requirements for events/festivals and will not hold the City of Winder, any employees, volunteers, agents or elected body responsible for personal injury, damage to property, or theft, nor will I be a party to any legal action against them. By participating in the City of Winder events as a vendor, you agree to pay the rental of a Main Street booth space.

Signature _____ Date

Paid: \$ _____ Date Paid: _____

Cash: _____ Check: _____ Check Number: _____ Master Card: _____ Visa: _____

Card Number: _____ Exp: Date: _____